



# Orientation to the Judicial Branch

## *Commonly Used Abbreviations and Acronyms*

<b>AA</b>	— Alcoholics Anonymous
<b>ABA</b>	— American Bar Association
<b>ABS</b>	— Abstract
<b>A/D</b>	— Auto Damage
<b>ADD</b>	— Add to Calendar
<b>ADV</b>	— Advance
<b>AF</b>	— Attorney's Fees
<b>AFDC</b>	— Aid to Families With Dependent Children
<b>AKA</b>	— Also Known As
<b>AOC</b>	— Administrative Office of the Courts
<b>APATTY</b>	— Appearance of Attorney
<b>APDEF</b>	— Appearance of Defendant
<b>APPT</b>	— Appointment of Attorney
<b>ARR</b>	— Arraignment
<b>ATTY</b>	— Attorney
<b>ATTY &amp; P</b>	— Attorney and Plea
<b>ATTY GEN</b>	— Attorney General
<b>B</b>	— Bail
<b>BA</b>	— Blood Alcohol
<b>BAJI</b>	— Book of Approved Jury Instructions
<b>BBF</b>	— Bail Bond Forfeited
<b>BE</b>	— Bail Exonerated
<b>BF</b>	— Bail Forfeited
<b>BLT</b>	— Results of Blood Test
<b>BRT</b>	— Results of Breath Test
<b>BT</b>	— Blood Test
<b>BW</b>	— Bench Warrant
<b>C</b>	— Counsel/Court
<b>CAL</b>	— Calendar
<b>CALJIC</b>	— California Jury Instructions, Criminal
<b>CAL LAW</b>	— California Lawyer
<b>CC</b>	— Concurrent
<b>CCP</b>	— Code of Civil Procedure
<b>CCR</b>	— California Code of Regulations
<b>CER</b>	— Certification, Certified
<b>CERT</b>	— Certification to Superior Court
<b>CERTI</b>	— Certification From Lower Court—Alleged Insane (Pen C §1368)
<b>CERTM</b>	— Certification From Lower Court—Alleged Mentally Disordered Sex Offender
<b>CERTN</b>	— Certification From Lower Court—Alleged Narcotics Addict

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### *Commonly Used Abbreviations and Acronyms*

<b>CHP</b>	— California Highway Patrol
<b>CIT</b>	— Citation
<b>CJ</b>	— County Jail
<b>CLETS</b>	— California Law Enforcement Telecommunications System
<b>CO</b>	— Complaint
<b>CONSEC</b>	— Consecutive
<b>CRC</b>	— California Rules of Court
<b>CS</b>	— Child Support
<b>CSL</b>	— Counsel
<b>CT</b>	— Court Trial
<b>DA</b>	— District Attorney
<b>DBA</b>	— Doing Business As
<b>DEA</b>	— Drug Enforcement Agency
<b>DEC</b>	— Decision
<b>DEF</b>	— Defendant(s)
<b>DEM</b>	— Demurrer
<b>DIC</b>	— Driver Improvement Class
<b>DISPO</b>	— Disposition
<b>DIVHG</b>	— Diversion Hearing (any special diversion programs)
<b>DMS</b>	— Dismissal/Dismissed
<b>DMV</b>	— Department of Motor Vehicles
<b>DOJ</b>	— Department of Justice
<b>DUI</b>	— Driving Under the Influence
<b>DWI</b>	— Driving While Intoxicated
<b>EV</b>	— Evidence Code
<b>EX</b>	— Execution
<b>EXO</b>	— Exoneration
<b>EXPHG</b>	— Ex Parte Hearing
<b>EXPRV</b>	— Ex Parte Hearing Re Revocation of Probation
<b>EXS</b>	— Execution of Sentence
<b>EXTHG</b>	— Extradition Hearing
<b>F</b>	— For/Further
<b>FCO</b>	— For Complaint
<b>FCT</b>	— Further Court Trial
<b>FHG</b>	— Further Hearing
<b>FJT</b>	— Further Jury Trial
<b>FN</b>	— Fine
<b>FPT</b>	— Formal Probation Transfer (Pen C §1203.09)
<b>FPX</b>	— Further Preliminary Examination
<b>FTA</b>	— Failure to Appear
<b>FTP</b>	— Failure to Pay
<b>FUG</b>	— Fugitive
<b>G</b>	— Guilty

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<b>H &amp; S</b>	— Health and Safety Code
<b>HG</b>	— Hearing
<b>HTA</b>	— Held to Answer (Superior Court)
<b>INS</b>	— Instruction
<b>INSHG</b>	— Alleged Insane Hearing (Pen C §1368)
<b>INT</b>	— Interpreter
<b>J</b>	— Jury
<b>JP</b>	— Justice of the Peace
<b>JS</b>	— Judgment Suspended
<b>JT</b>	— Jury Trial
<b>JUD</b>	— Judgment
<b>M</b>	— Motion
<b>MADPL</b>	— Motion to Enter Additional Plea
<b>MBAIL</b>	— Motion to Set Bail
<b>MBEXO</b>	— Motion for Bail Exoneration
<b>MBPA</b>	— Motion for Bail Pending Appeal
<b>MBREI</b>	— Motion for Bail Reinstatement
<b>MCONT</b>	— Motion for Continuance
<b>MD</b>	— Modification
<b>MDI</b>	— Motion to Discover Informant
<b>MDMS</b>	— Motion to Dismiss
<b>MDP</b>	— Modification of Probation
<b>MDS</b>	— Modification of Sentence
<b>MDSHG</b>	— Alleged Mentally Disordered Sex Offender Hearing
<b>MFAI</b>	— Motion to File Amended Information
<b>MFBR</b>	— Motion for Bail Reduction
<b>MFD</b>	— Motion for Discovery
<b>MFOR</b>	— Motion for Release on Own Recognizance
<b>M995</b>	— Motion to Set Aside Information of Indictment (Pen C §995)
<b>MNT</b>	— Motion for New Trial
<b>MOD</b>	— Modified Improvement Course
<b>MODCP</b>	— Modification of Court Probation
<b>MODFP</b>	— Modification of Formal Probation
<b>MODS</b>	— Modification of Sentence
<b>MORE</b>	— Motion for Release on Own Recognizance
<b>MRB</b>	— Motion to Reduce Bail
<b>MSPC</b>	— Motion to Strike Prior Conviction(s)(other than Veh C §23102.2)
<b>MSUP</b>	— Motion to Suppress Evidence (Pen C §1538.5)
<b>MSUPX</b>	— Motion to Suppress Evidence (Pen C §1538.5) and Preliminary Examination
<b>MTN</b>	— Motion

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<b>MUNI</b>	— Municipal Court
<b>MVBF</b>	— Motion to Vacate Bail Forfeiture
<b>MVPJ</b>	— Motion to Vacate or Set Aside a Prior Judgment of Conviction (Veh C §23102.2)
<b>MWDC</b>	— Motion of Attorney to Withdraw Due to Conflict
<b>MWDS</b>	— Motion of Attorney to Withdraw Sentence
<b>NCIC</b>	— National Crime Information Center
<b>NG</b>	— Not Guilty
<b>NJT</b>	— Nonjury Trial
<b>OE</b>	— Order of Examination
<b>OR</b>	— Own Recognizance
<b>OX</b>	— Order of Examination
<b>P</b>	— Plea
<b>P &amp; A</b>	— Points and Authorities
<b>PC</b>	— Penal Code
<b>PD</b>	— Public Defender
<b>PET</b>	— Petition
<b>PF</b>	— Payment of Fine
<b>PG</b>	— Pleads Guilty
<b>PIN</b>	— Police Information Network
<b>PJ</b>	— Pronouncement of Judgment/Presiding Judge
<b>PL</b>	— Plaintiff
<b>PLEA</b>	— Plea (only after arraignment)
<b>PNG</b>	— Pleads Not Guilty
<b>PO</b>	— Probation Officer
<b>PPR</b>	— Preplea Report (probation department)
<b>PR</b>	— Progress Report (formal and court probation)
<b>PRCC</b>	— Progress Report Central Collections
<b>PRCS</b>	— Progress Report Child Support
<b>PRDIC</b>	— Progress Report Driver's Improvement Course
<b>PRDIV</b>	— Progress Report Diversion Programs (any special programs)
<b>PRDWI</b>	— Progress Report Driving While Intoxicated School
<b>PRMED</b>	— Progress Report Medical Evaluation (e.g., Pen C §§4011.6 and 1368)
<b>PROB</b>	— Probate Code
<b>PRO PER</b>	— In Propria Persona
<b>PRPD</b>	— Progress Report Park Department
<b>PR RES</b>	— Progress Report Restitution
<b>PRTVS</b>	— Progress Report Traffic Violation School
<b>PRVB</b>	— Progress Report Volunteer Bureau
<b>PRWFP</b>	— Progress Report Work Furlough Program
<b>PRWJS</b>	— Progress Report Weekend Jail Sentence
<b>PT</b>	— Petition
<b>PTDSM</b>	— Petition to Dismiss and Release From Penalties

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<b>PTECN</b>	— Petition for Writ of Error Coram Nobis
<b>PTH</b>	— Pretrial Hearing
<b>PTHC</b>	— Petition for Writ of Habeas Corpus
<b>PTMAN</b>	— Petition for Writ of Mandamus
<b>PTR &amp; P</b>	— Petition for Rehabilitation and Pardon
<b>PTRED</b>	— Petition to Reduce Felony to Misdemeanor
<b>PTRP</b>	— Petition to Revoke Probation
<b>PTSR</b>	— Petition to Seal Record
<b>PX</b>	— Preliminary Examination
<b>S</b>	— Sentence
<b>SC</b>	— Strike From Calendar
<b>SENT</b>	— Sentence
<b>SENTR</b>	— Sentence After Revocation of Probation
<b>SET</b>	— Place on Calendar for a Future Date
<b>SF</b>	— Statement of Facts
<b>SJ</b>	— Summary Judgment
<b>SPX</b>	— (Motion) to Suppress Evidence and Preliminary Examination
<b>SS</b>	— Spousal Support
<b>SSF</b>	— Settled Statement of Facts
<b>SUP</b>	— Suppress
<b>T</b>	— Trial
<b>TD</b>	— Trial Date
<b>TN</b>	— True Name
<b>TW</b>	— Time Waived
<b>TWS</b>	— Time Waived for Sentence
<b>U/D</b>	— Unlawful Detainer
<b>UR</b>	— Urine Test
<b>URA</b>	— Results of Urine Analysis
<b>URESA</b>	— Uniform Reciprocal Enforcement Support Act
<b>VC</b>	— Vehicle Code
<b>WAR</b>	— Warrant
<b>WCD</b>	— Warrant Control Date
<b>WD</b>	— Withdrawn
<b>W/D</b>	— Withdrawn/Withdrawal
<b>WIT</b>	— Witness
<b>XXX</b>	— Arrest/Bench Warrant Issued. To be substituted with WCD.



## **New Employee Orientation**

### *Additional Abbreviations and Acronyms*

<b>ACT</b>	Association of Court Trainers
<b>ADR</b>	alternative dispute resolution (note lowercase)
<b>BBC</b>	Bench-Bar Coalition
<b>BCP</b>	budget change proposal/budget concept proposal
<b>BIST</b>	Basic In-Service Training
<b>CADCP</b>	California Association of Drug Court Professionals
<b>CalCASA</b>	California Association of Court Appointed Special Advocates
<b>CALJIC</b>	California Jury Instructions, Criminal
<b>CARM</b>	Court Administration Reference Manual
<b>CASA</b>	Court Appointed Special Advocate
<b>CATCA</b>	California Association of Trial Court Administrators
<b>CCCA</b>	California Court Clerks Association
<b>CCTI</b>	Court Clerk Training Institute
<b>CEAC</b>	Court Executives Advisory Committee
<b>CFCC</b>	Center for Families, Children & the Courts
<b>CII</b>	Criminal Identification and Information (database)
<b>CJSP</b>	Continuing Judicial Studies Program
<b>CJA</b>	California Judges Association
<b>CJER</b>	Center for Judicial Education and Research
<b>CJAC</b>	California Judicial Administration Conference
<b>CJP</b>	Commission on Judicial Performance
<b>CLAIG</b>	Court Legislative Analysis and Issues Group
<b>CLETS</b>	California Law Enforcement Telecommunications System
<b>COCE</b>	Conference of Court Executives
<b>Comm/Comm</b>	Committee on Committees
<b>COSCA</b>	Conference of State Court Administrators
<b>CSAC</b>	California State Association of Counties
<b>CSMA</b>	California State Marshals' Association
<b>CSSA</b>	California State Sheriffs' Association
<b>CTAC</b>	Court Technology Advisory Committee
<b>DVPA</b>	Domestic Violence Prevention Act
<b>ELAN</b>	Executive Legislative Action Network
<b>FAPE</b>	free, appropriate public education
<b>IBR</b>	Incremental Budget Request

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<b>I-CAN</b>	Interactive Community Assistance Network
<b>ICM</b>	Institute of Court Management
<b>IEP</b>	individualized education program
<b>JAEMF</b>	Judicial Administration Efficiency and Modernization Fund
<b>JAG</b>	Judge Advocate General
<b>JAIC</b>	Judicial Administration Institute of California
<b>JBSIS</b>	Judicial Branch Statistical Information System
<b>JERITT</b>	Judicial Education Reference, Information and Technical Transfer Project
<b>JMI</b>	Justice Management Institute
<b>JRS</b>	Judges' Retirement System
<b>JRTA</b>	Judicial Review and Technical Assistance (project)
<b>LEA</b>	local educational agency
<b>LRE</b>	least restrictive environment
<b>LLEA</b>	Local Law Enforcement Assistance
<b>MCLE</b>	Minimum Continuing Legal Education
<b>MLMC</b>	Mid-Level Management Conference
<b>MOE</b>	maintenance of effort
<b>NACM</b>	National Association for Court Management
<b>NADCP</b>	National Association of Drug Court Professionals
<b>NASJE</b>	National Association of State Judicial Educators
<b>NCSC</b>	National Center for State Courts
<b>OCJP</b>	Office of Criminal Justice and Planning
<b>OGA</b>	Office of Governmental Affairs
<b>RFP</b>	Request for Proposal
<b>SANCA</b>	Strengthening Abuse and Neglect Courts Act
<b>SARB</b>	School Attendance Review Board
<b>SCCA</b>	Superior Court Clerks Association
<b>SELPA</b>	special education local plan area
<b>SJI</b>	State Justice Institute
<b>SJOs</b>	subordinate judicial officers
<b>SLAPP</b>	Strategic Lawsuit Against Public Participation
<b>SUSRS</b>	Statewide Uniform Statistical Reporting System
<b>TCBC</b>	Trial Court Budget Commission
<b>VORP</b>	victim offender reconciliation program